**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes

July 17, 2019

Chairman Plews called the meeting to order at 3:00 p.m. Present: Commissioners Hirschi and Plews, and Bennett. Lisa Brengan was present as minute-taker.

**PUBLIC COMMENT**: Tammey Grable-Newton gave a Strategic Communications Proposal to the Board regarding our 2020 EMS Levy Renewal.

**MINUTES:** Commissioner Bennett **MOTIONED**: to approve the minutes of the July 3, 2019 regular meeting **SECOND**: Commissioner Plews. Unanimous vote. **Motion passes.**

**COMMUNICAITONS:** Conference call presentation from Liz Loomis giving her Strategic Communications proposal.

**CHIEF’S REPORTS:**

**Chief Burbridge:**

* Policy #2015 Application for Membership policy update
* Squaxin Island Tribal CERT class
* Ladder truck has been delivered
* All hands preparation for Open House
* Invites: Tammy Newton, Stryker Corp. and NMRFA best practices
* Open House planning:

Message- Completion of Strategic Plan 1.0, replacement of capital, staffing.

Theme: Then (Pre-Plan) and Now (Post-Plan)

Static Displays: Engine, Tender, EMS care

Additional: Disaster preparedness, evac, animals during emergencies

Elevator conversation: Seven years ago we planned to be where we are today.

Vehicles replaced, Advanced training and EMS services, Staffing increase

**AC Jenkins:**

* Total incidents through July 17, 2019: 744
* Total incidents through July 17, 2018: 732

# Total EMS calls through July 17, 2019: 442

# Total EMS calls through July 17, 2018: 448

* Total transports through July 17, 2019: 106
* Total transports through July 17, 2018: 102
* New part-time hire Dani Willey from NMRFA starts July 25; B shift

**UNFINISHED BUSINESS:**

Re-designing Volunteer Association – committee met and have another meeting scheduled.

Open House – discussion about timeline for this Saturday

**NEW BUSINESS:**

Agenda items for next meeting: Go over findings from the committee on volunteers. Choose Strategic Communications plan. Payroll discussion.

Meeting adjourned at 5:07 p.m.

Minutes prepared by Lisa Brengan