**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes

May 2, 2018

Chairman Bennett called the meeting to order at 8:00 a.m. Present: Commissioners Hirschi, Plews, and Bennett were present. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Hirschi **MOTIONED**: to approve the minutes of the April 18, 2018 regular meeting **SECOND**: Commissioner Plews. Unanimous vote. **Motion passes.**

**FINANCIAL REPORT**: Expense accounts payables in the amount of $37,695.81 vouchers 604001994 – 604002034, dated 4/6/2018; $91,956.80 vouchers 604002035 – 604002085, dated 4/29/2018 were reviewed.

Commissioner Plews **MOTIONED**: to approve payment of vouchers as presented. **SECOND**: Commissioner Hirschi. Unanimous vote. **Motion passes.**

Collected Commissioners April time sheets.

**ASSOCIATION REPORT:** Date for fundraiser breakfast was set for Saturday, June 16 from 7 a.m. to 10 a.m.

**CHIEF’S REPORTS:**

AC Jenkins:

* Finished WUI Command & Control Class in Lewis County Dist 6 April 18-19, 2018.
* FF Bishop and AC Jenkins participated in “Ride to School” with Jasmine Friday, April 20, 2018. At the school gave short fire safety talk to 2 kindergarten classes and gave the same classes tour of Jasmine.
* Live burn at Nielsen home went as planned.
* Monthly shift CO meetings are continuing. All shift COs are participating. Making good communication progress.
* Total incidents through May 1, 2018: 424
* Total incidents through May 1, 2017: 417
* Total transports through May 1, 2018: 64
* Total transports through May 1, 2017: 80
* Testing for new hires May 12, 2018 – written and fitness assessment
* Maintaining an on-duty paid staff of minimum 3

**UNFINISHED BUSINESS:**

**Strategic Plan:** After labor/management contract is complete, work on the strategic plan will resume.

**IAFF update**:

Chairman Bennett called an EXECUTIVE SESSION at 8:22 a.m. to review negotiations of the labor management contract; Bennett announced the session would run until 11:00 a.m. In session were the commissioners, Chief Burbridge, AC Jenkins, and Office Manager Lisa Brengan. At 10:55 a.m. Chairman Bennett announced the Commissioners were returning from EXECUTIVE SESSION where they reviewed negotiations of the labor management contract and no action was taken.

**GOOD OF THE ORDER:**  AC Jenkins recapped the practice burn that was held on Saturday. All went very well, and personnel were able to get great exposure to live-fire.

Meeting adjourned at 11:11 a.m.

Minutes prepared by: Lisa Brengan