**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes

May 23, 2018

Chairman Bennett called the meeting to order at 8:00 a.m. Present: Commissioners Hirschi, Plews, and Bennett. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Plews **MOTIONED**: to approve the minutes of the May 2, 2018 regular meeting **SECOND**: Commissioner Hirschi. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:** nothing to report.

**CHIEF’S REPORTS:**

Chief Burbridge’s report:

* Recent Policy #2010 Examination Process has been re-numbered to #2015.
* Station 41 Bid Process is underway. Bids are scheduled to be opened at regular BOC meeting, June 20th.
* Excellent and timely information from the FLSA Workshop.
* Preparations are being completed for the upcoming fire season. F350 is complete, F450 getting close to completion. Crews are prepped for the season and mobes.
* PTE: Process has progressed beyond written and agility. Awaiting presentation from oral board for final interview.
* 1 week (Split) vacation, appreciated the time off and away.
* Policy discussion #2162 Expense Reimbursement – Request for EMT-B training points.
* General Policy update: Vol vs. Staff vs. Member

AC Jenkins report:

* Drager packs were picked up from Dist 13 May 14 and introduced at drill May 15.
* Received a Scholarship to send a FF to WSFFA in Wenatchee from a personal contact. Sent FF/EMT Rich Huisingh.
* Held written testing and physical aptitude challenge for job applicants May 12 at station 44.
* Held Oral Boards for job applicants at station 44 May 17. Board consisted of 5 MFD4 personnel. A consensus of results will take place Wednesday May 23. Those acceptable to all on board will move to chief’s interview. Date yet to be determined. Those not making it will receive a letter.
* Total reviewed incidents through May 22, 2018: 460
* Total reviewed incidents through May 22, 2017: 485
* Total transports through May 22, 2018: 73
* Total transports through May 22, 2017: 20
* Maintaining an on-duty paid staff of minimum 3

**UNFINISHED BUSINESS:**

**IAFF**: Chairman Bennett called an EXECUTIVE SESSION at 8:30 a.m. to review negotiations of the labor management contract; Bennett announced the session would run until 9:30 a.m. In session were the commissioners, Chief Burbridge, AC Jenkins, and Office Manager Lisa Brengan. At 9:25 a.m. Chairman Bennett announced the Commissioners were returning from EXECUTIVE SESSION where they reviewed negotiations of the labor management contract and no action was taken.

Commissioner Plews reported on the Volunteer Recruitment & Retention Committee: they have met three times and have another meeting scheduled at the end of the month. They’re talking through a good process to bring in new applicants. Lisa gave information on the Vet to Firefighter program from Estacada, OR.

The reader board account now has $8000 saved up.

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**NEW BUSINESS:**

**Construction projects of interest:** Nothing to report.

**GOOD OF THE ORDER:** Chief Welander from Mason 16 visited and asked a favor; Their ambulance is out of commission and he asked if District 16 could borrow our reserve ambulance-A6 until he is able to secure an ambulance. After some discussion;

Commissioner Bennett **MOTIONED**: for Mason County Fire District 16 to use Ambulance 6 for a period not longer than 2 months. **SECOND**: Commissioner Hirschi. Unanimous vote. **Motion passes**.

Commissioner Plews asked to be excused from the June 6, 2018 meeting. BOARD AGREED.

Meeting adjourned at 10:05 a.m.

Minutes prepared by: Lisa Brengan